

Connect to Invoice Payments

To include a **Pay Now** button with your invoice you send to your customers through email, you need to connect to Invoice Payments, select a payment service, and set up your company to receive the payments.

Get Started in 5 Easy Steps:

1. In the Home window choose Services.
2. Click e-Invoicing.
3. Select PayPal & Stripe. Provide a primary email address that can be used to set up a new account with the payment service.
4. Select the Payment Service you want to use (PayPal or Stripe) and click Connect.
5. Select linked accounts to keep track of the online payments and the fees you pay to use the payment service.

For integrated full-service payment processing, including e-Invoicing, select Paya from the e-Invoicing screen, and follow the prompts to apply for a merchant account.

Note: If the payment service requires more information or has other tasks to complete account setup, check the email account that you used when selecting the payment service.

Tip: As payment services become available, you can add them. To add a payment service, click Manager Service to open the Invoice Payments window.

Still have questions on Invoice Payments?

Call a Sage expert to find out more at:
1-877-495-9904

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