

sage Payroll Services



Get payroll right.

Simplified payroll for your business

In order to retain top employees, you need to pay them accurately and on time—even if payroll processes are time-consuming, costly, and complex.

Regardless of your business's size or industry, Sage has a payroll solution that makes it easy to increase employee satisfaction, stay compliant with government regulations, and improve productivity.



*I WANT TO DO
PAYROLL MYSELF*



*I WANT SOMEONE TO DO
PAYROLL FOR ME*

Choose which aspects of payroll and taxes you want to manage yourself, and let Sage do the rest. With multiple options based on the same platform, you have the flexibility to manage less or more depending upon your changing business needs.

"Everyone I speak with at Sage Payroll Services is very helpful. They offer alternatives to make sure I do what is easiest for me. They are excellent with any questions I ask, and I never feel I am rushed or that my questions aren't important."

—Kathy D., Massachusetts



"I want to do payroll myself"

Sage Payroll Essentials and Sage Payroll Essentials Plus

Pay employees perfectly,
with every paycheck.

Manage payroll smoothly your way and within your budget. Sage Payroll Essentials and Sage Payroll Essentials Plus make it easy and affordable to pay employees and help you prepare accurate tax filing online—there's nothing to install. Simply open your preferred browser, sign up, key in your payroll data, and start paying employees. You can file your taxes yourself with Sage Payroll Essentials, or have Sage Payroll Essentials Plus file your taxes on your behalf. And, you can integrate payroll with your accounting solution¹ to make admin tasks that much easier.

Sage Payroll Essentials

- Online payroll processing

Sage Payroll Essentials Plus

- Online payroll processing
- Tax filing in the first three states included

¹ Sage does not render legal, tax, accounting, or investment advice in providing its services. Customer should seek such advice from an appropriate legal, tax, accounting, or finance professional.



Sage Payroll Full Service

"I want someone to do payroll for me."

Your hands are full. Put payroll in ours.

Sage Payroll Full Service helps you to stay compliant, eliminate penalties and reduce risk. Navigating the complex payroll and tax filing requirements for small and medium sized businesses takes time and resources. Let Sage do it for you so you can focus on growing your business. The comprehensive payroll management not only takes care of your tax filing, but also incorporates HR data management, time and attendance, workers' compensation, and other workforce management services.

We'll pair you with a dedicated services rep² who will assist you in filing and remitting payroll taxes on your behalf. This reduces the risk of fines and penalties. And a six-month money back guarantee³ ensures you're satisfied with your choice of Sage payroll service.

Use Sage Payroll Full Service to:

- Access payroll from anywhere you have Internet access.
- Have Sage file and remit your taxes for you
- Reduce the risk of fines and penalties
- Take back your time with complete flexibility

² Additional fees may apply

³ Sage Payroll Services provides a satisfaction or your money back guarantee. The money-back guarantee is only available within the first six months (180 days) of payroll processing. The refund is only available on payroll processing fees, excluding courier, UPS fees, NSF charges, stop payment charges, and W-2 fees.



Manage your people— with less stress

A payroll solution that works hand in hand with human capital management, ACA reporting, and time and attendance software makes everyone's life easier.



Recruit, onboard, and manage top talent.

Make your hiring process smarter and smoother. Web-based Sage Payroll HCM enables you to automate your recruiting and onboarding processes, saving your HR staff time and optimizing their efforts. With tools that transform HR from tactical to strategic, you can gain actionable information that helps drive the capital in human capital management.



Face compliance with confidence.

Manage health plan coverage information required for Affordable Care Act reporting by automatically analyzing your payroll data. Calculate your number of Full-Time Equivalent employees, determine your status as an Applicable Large Employer, and have your reports filed for you electronically. ACA Comply does it all.



Stay on top of time and attendance.

Connect Sage Time to your Sage payroll solution to save your staff time and ensure accurate paychecks. Sage Time works with many time tracking methods—including SMS punch systems and biometric time clocks—so you can reduce your exposure to compliance-related liabilities and address the increasing complexities that come with growth.

sage Payroll Platform

Bring it all together
with Sage



Sage Time

Feature-rich time management software for complex business needs



Sage 50
Sage 100

Bidirectional GL integration with Sage accounting packages

Sage Payroll Services

Three options to help you manage payroll effectively and easily

Sage Payroll
Essentials

Sage Payroll
Full Service

Sage Payroll
Essentials Plus



ACA Comply

ACA reporting software uses your payroll data to manage your health plan coverage and keeps you in line with ACA reporting requirements



Sage Payroll HCM

Human capital management tools to make your hiring process smarter, smoother, and more effective with automated recruiting and employee onboarding

You're in good company

With Sage, you gain access to a suite of solutions related to payroll, giving you the tools you need to build your business.



Workers' compensation

With our pay-as-you-go workers' compensation plan, you can make payments based on your actual payroll volume. Stop worrying about painful year-end edits or huge finance charge surprises. Benefit from a no-down-payment plan that reduces the need for an audit.



401k

From low-cost startup plans to funding existing plans, we can help. Unlike our national competitors, we will work with your provider to ensure a seamless flow of information from your payroll to your retirement fund.



General ledger interface

With an interface to Sage accounting products and expanded general ledger export capability, you and your accountant have a convenient online way to post payroll data. Save time, reduce errors, and have more flexibility with the general ledger interface.



Paycards and paychecks

Make it easy to pay your employees without bank accounts. Paycards are easy to use for payday. If you prefer checks, consider choosing checks drawn on our OMNI account, saving you from reconciliation and potential check fraud.



Compliance tools

Learn how to protect your business from employment lawsuits by accessing human resource compliance center tools. Get help from a certified HR professional¹ on issues such as hiring, terminations, and harassment. Our HR pros can even create your employee handbook.



Worksite posters

Labor law postings can change at any time of the year. So how do you know when to replace your posters? Our posters come equipped with a legend that identifies which postings have been issued by state or federal agencies, plus information on industry-specific notices or notices required by employers operating a business with a particular number of employees.

Do a better job running your entire business

Unlock the full potential of your business. Connect Sage Payroll with Sage Accounting and Sage Payments.

Organize your finances and get more done every day with Sage 50c Accounting. Reliable desktop software with secure online access, Sage 50c helps you manage your money, get paid faster, and work more efficiently.

Beyond accounting, Sage 100 helps you improve the health of your business with accurate, up-to-the minute financial, manufacturing, and distribution data. Reduce reliance on error-prone spreadsheets and give your sales and service teams remote visibility into key operations. With everyone on the same page, you can achieve your business goals faster.

With Sage Payments, you can accept credit cards, debit cards, checks, mobile payments and more at your place of business, over the phone, online or even at your customers' location. With multiple payment options, you open up your business to more sales opportunities.



Become a payroll hero by getting it right everytime

We give you greater freedom to succeed by removing as much complexity from payroll as possible.

Our reputation isn't built on software alone—it's also built on customer satisfaction. The Sage customer experience starts with our commitment to delivering personalized and professional service at every stage and continues as your business grows and its needs change.



Excellent customer support from payroll experts has helped small and medium businesses succeed for more than 20 years and they'll do the same for you.



A money-back guarantee gives you six months to cure buyers' remorse by giving you time to ensure you absolutely love your payroll solution.⁴



Sage Advice connects you to resources and best practices on topics ranging from tax tips to handling challenging business situations.

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Be a payroll hero to your company

Beyond paychecks, stronger payroll helps your entire organization run more smoothly. With Sage, you can:

- Pay employees accurately and on time, every time
- Reduce administrative work and focus on strategic programs
- Help ensure compliance and avoid risk
- Hire and retain a more talented workforce

Call **888-591-5151** or visit **www.sage.com/us/sage-payroll-services** to learn more about winning with Sage.





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